

The Agricultural Research Council (ARC) is a premier science institution that conducts research with partners, develops human capital and foster innovation in support of the agricultural sector. It provides diagnostic, laboratory, analytical, agricultural engineering services, post-harvest technology development, agrochemical evaluation, consultation and advisory services, food processing technology services as well as various surveys and training interventions. Through its wider network of research institutes and experimental farms, the ARC provides a strong scientific base and a broadly distributed technology transfer capacity to the entire agricultural industry in South Africa.

The ARC-Onderstepoort Veterinary Research (ARC- OVR) seeks to appoint a highly skilled, experienced and dynamic person to the following positions at Pretoria:

FINANCE MANAGER

Key Performance Areas:

- Offer financial management and strategic support,
- Ensure compliance to legislation and ARC policies & procedures,
- Responsible for Institute Financial reporting and GL accounts including related reconciliations
- liaison with internal and external auditors,
- Performance management of Institute finance and supply chain management staff,
- Prepare Projects financial reports and maintain cost accounting records, Design and implement cost control procedures,
- Produce monthly management accounts, Assist in the preparation of budgets and forecast,
- Monitor financial performances, Implement financial plans, Implement internal controls,
- Risk, Fixed asset and inventory management, Good customer relations,
- Assess financial feasibility and profitability of projects, Staff management,
- Engage in Special projects on an *ad hoc* basis.



Requirements:

- B.Com degree or Equivalent qualification in Accounting,
- CA(SA) would be an added advantage,
- 5 years' experience in Financial/Accounting field of which 2 years must have been at Junior to Middle management level,
- In Depth Knowledge of Public Financial Management Act,
- Treasury Regulations, Agricultural Research Act and GRAP,
- Strong team player with a positive attitude and the ability to work independently and accurately,
- Strong organisational skills with the ability to multi task,
- Attention to detail and deadline driven
- A high degree of integrity, tact, confidentiality and a flexible approach to a busy workload,
- Ability to work independently and in a team,
- Technical and professional knowledge and skills.

Enquiries: Dr M Mulumba, Tel: (012) 529 9338

CLOSING DATE FOR APPLICATIONS: 25 JUNE 2021



A competitive remuneration package will be congruent with the scope, responsibilities and the stature of the position. The appointment will be subject to a positive security clearance and preference will be given to South African citizens.

Applications accompanied by covering letter, detailed CV (Including certificates, supporting documents, copy of driver's license and nationality. NB: Non-RSA Citizens/work permit holders must attach certified copies) as well as the names and particulars of three (3) traceable referees must be e-mail to OVICV@arc.agric.za

SAQA evaluation report must accompany foreign qualifications. Incomplete applications will not be considered. Applicants who do not receive any response four (4) weeks after the closing date must regard their applications as unsuccessful. The Agricultural Research Council is an equal opportunity employer and is committed to the principles and processes of Employment Equity. The company has the right not to appoint.

