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**SOUTH AFRICAN QUALIFICATIONS AUTHORITY
REGISTERED UNIT STANDARD:**

Facilitate a group to achieve a stated objective or solve a problem

SAQA US ID	UNIT STANDARD TITLE			
252477	Facilitate a group to achieve a stated objective or solve a problem			
ORIGINATOR		ORIGINATING PROVIDER		
SGB Agricultural Extension				
QUALITY ASSURING BODY				
-				
FIELD			SUBFIELD	
Field 01 - Agriculture and Nature Conservation			Primary Agriculture	
ABET BAND	UNIT STANDARD TYPE	PRE-2009 NQF LEVEL	NQF LEVEL	CREDITS
Undefined	Regular	Level 5	Level TBA: Pre-2009 was L5	10
REGISTRATION STATUS		REGISTRATION START DATE	REGISTRATION END DATE	SAQA DECISION NUMBER
Reregistered		2012-07-01	2015-06-30	SAQA 0695/12
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT		
2016-06-30		2019-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre-2009 levels unless specifically stated otherwise.

This unit standard does not replace any other unit standard and is not replaced by any other unit standard.

PURPOSE OF THE UNIT STANDARD

This unit standard is for extension personnel in the related technical field to apply the principles of extension management.

This unit standard will specifically contribute to the qualitative development of learners by providing skills and knowledge of natural resource management, community dynamics, the production processes, and institutional support in the context of development decision-making.

Learners achieving this unit standard will be able to:

- Clarify problems/needs to initiate discussion or action.
- Identify all role-players/stakeholders to establish a group.
- Encourage group member participation in the formulation of objectives to ensure ownership.
- Manage group dynamics and group processes for effective functioning.

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

It is assumed that learners accessing this unit standard will have demonstrated competence in communicating verbally and in writing at Level 4 on the NQF or equivalent.

UNIT STANDARD RANGE

N/A

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Clarify problems/needs to initiate discussion or action.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Problems/needs are identified and clarified to create a common vision and understanding.

ASSESSMENT CRITERION 2

Problems are addressed according to an agreed mode of operation.

ASSESSMENT CRITERION 3

Participation is encouraged on agreement of the goals of the programme.

SPECIFIC OUTCOME 2

Identify all role-players/stakeholders to establish a group.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

A list of all the relevant role-players is compiled to ensure maximum inclusivity.

ASSESSMENT CRITERION 2

Principles of group formation are explained to obtain support and commitment from stakeholders.

ASSESSMENT CRITERION 3

An executive committee is elected and recorded to be representative of the group.

ASSESSMENT CRITERION 4

Meeting procedures are applied and role responsibilities clarified within a constitution to ensure effective functioning of the group.

SPECIFIC OUTCOME 3

Encourage group member participation in the formulation of objectives to ensure ownership and support.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Clear objectives are formulated to encourage participation.

ASSESSMENT CRITERION 2

The best solution is sought through getting group members to debate their viewpoints and work towards finding common ground.

ASSESSMENT CRITERION 3

Group members are facilitated to provide alternatives, evaluate the alternative and select one for implementation.

SPECIFIC OUTCOME 4

Manage group dynamics and group processes for effective functioning.

ASSESSMENT CRITERIA**ASSESSMENT CRITERION 1**

Equal and active participation of the group is encouraged to ensure transparency.

ASSESSMENT CRITERION 2

Members of the group are empowered to express their viewpoints and participate in the discussions.

ASSESSMENT CRITERION 3

Correct and appropriate facilitation methods are applied to promote effective functioning of the group.

ASSESSMENT CRITERION 4

Conflict is managed to promote the effective functioning of the group.

ASSESSMENT CRITERION 5

The facilitation process is monitored and evaluated to inform a change in approach.

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

- An individual wishing to be assessed, (including through RPL) against this unit standard may apply to an assessment agency, assessor or provider institution accredited by the relevant ETQA.
- Anyone assessing a learner against this unit standard must be registered as an assessor with the relevant ETQA.
- Any institution offering learning that will enable achievement of this unit standard must be accredited as a provider through the relevant ETQA by SAQA.
- Moderation of assessment will be overseen by the relevant ETQA according to the moderation guidelines in the relevant qualification and the agreed ETQA procedures.

UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE

A demonstrated understanding of:

- Knowledge of development environment and applicable legislation.
- Project management principles.
- Communication strategies.
- Related technical knowledge.
- Knowledge of group dynamics.
- Basic facilitation skills.
- Knowledge of community development.
- Group facilitation and dynamics.

UNIT STANDARD DEVELOPMENTAL OUTCOME

N/A

UNIT STANDARD LINKAGES

N/A

Critical Cross-field Outcomes (CCFO):

UNIT STANDARD CCFO IDENTIFYING

Identify and solve problems using critical and creative thinking to advise on developmental issues.

UNIT STANDARD CCFO WORKING

Work effectively with others when participating on project teams.

UNIT STANDARD CCFO ORGANISING

Organize and manage one-self and activities when participating as project team member.

UNIT STANDARD CCFO COLLECTING

Collect, organise and evaluate information when delivering reports.

UNIT STANDARD CCFO COMMUNICATING

Communicate effectively and responsibly whilst reporting on project milestones.

UNIT STANDARD CCFO DEMONSTRATING

Demonstrate an understanding of the world as a set of related systems when functioning in the extension environment.

UNIT STANDARD CCFO CONTRIBUTING

Be culturally and aesthetically sensitive across a range of social contexts when interacting with communities.

QUALIFICATIONS UTILISING THIS UNIT STANDARD:

	ID	QUALIFICATION TITLE	PRE-2009 NQF LEVEL	NQF LEVEL	STATUS	END DATE	QUALITY ASSURING BODY
Core	59409	National Certificate: Agricultural Extension	Level 5	Level TBA: Pre-2009 was L5	Reregistered	2015-06- 30	AgriSETA
Core	63249	National Diploma: Agricultural Extension	Level 5	NQF Level 05	Reregistered	2015-06- 30	AgriSETA